



ICCR (Indian Council for
Cultural Relations)

Getting Started Guide

**ICCR
MINISTRY OF EXTERNAL AFFAIRS**

| | | |
|--|---------------------|--------------------------------|
| ICCR(Indian Council for Cultural Relations) | | |
| Getting Started Guide | Version: 1.0 | Issue Date: 28-Jun-2017 |

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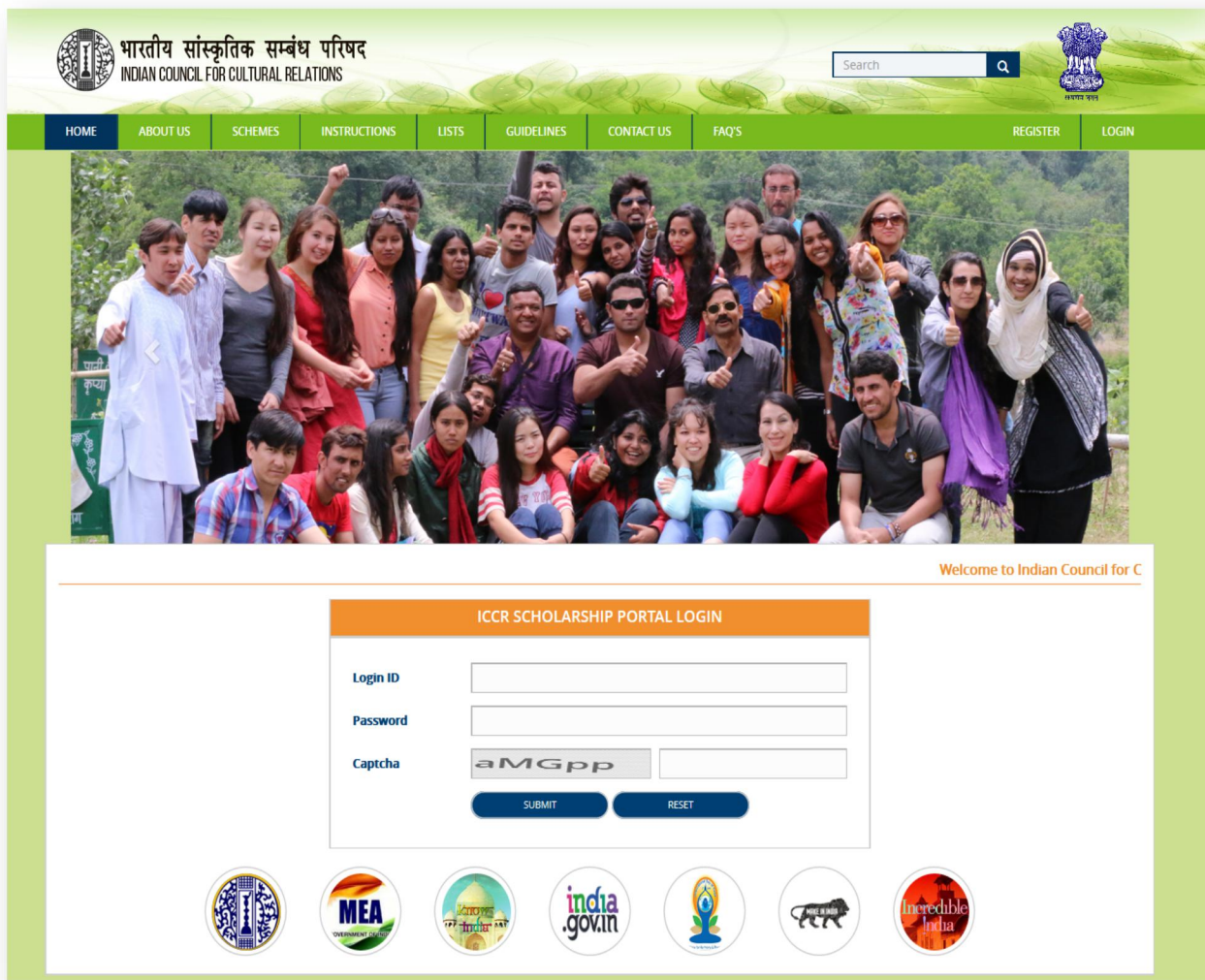
1. Introduction

The Indian Council for Cultural Relations (ICCR) is an autonomous organization of the Government of India, involved in India's external cultural relations, through cultural exchange with other countries and their peoples. It was founded on 9 April 1950 by Maulana Abul Kalam Azad, the first Education Minister of independent India. Its objectives are to actively participate in the formulation and implementation of policies and programmes pertaining to India's external cultural relations; to foster and strengthen cultural relations and mutual understanding between India and other countries; to promote cultural exchanges with other countries and people; and to develop relations with nations.

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Open the URL: <http://a2ascholarships.iccr.gov.in/> in any browser or device to access the “ICCR” application.

The Home page will appear:



Home Page contains following menu:-

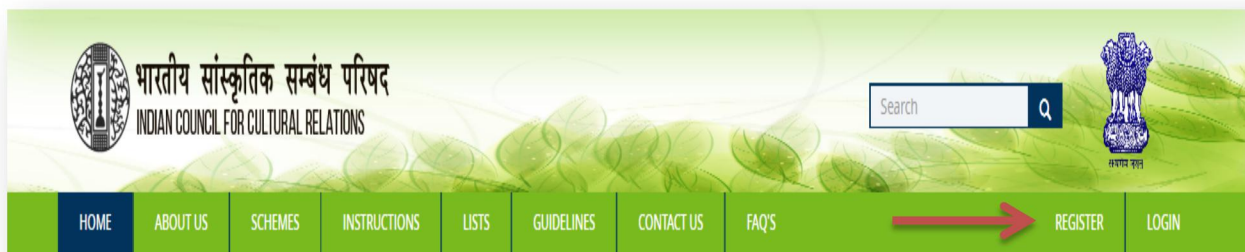
- Home
- About Us
- Schemes
- Instructions
- Lists
- Guidelines

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- Contact Us
- FAQ's
- Register
- Login

2. Register

To apply for ICCR Scholarship first applicant should register. Before register for ICCR Scholarship, applicant should have a valid email id and a mobile number. To register click on “Register” link on home page.



Registration form will appear as shown in below screen:-

STUDENT REGISTRATION FOR ICCR SCHOLARSHIP PROGRAMME
TO BE FILLED BY APPLICANT
Please Read Guidelines Before Registration

| | | | | | |
|---|---|-------------------------------------|--|--|--|
| Nationality * Select | Full Name of the student * Enter Name | Gender * Select | Date of Birth (DD/MM/YYYY) * Date Month Year | | |
| Mobile Number * Enter Mobile No | Email Id * Enter email | Password * Enter Password | Confirm Password * Re-Enter Password | | |

Currently Staying In India *
☐ Yes ☐ No

Enter Text Here *
 Enter text

GHjEu

Submit

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- Fill the mandatory fields and click on Submit button

STUDENT REGISTRATION FOR ICCR SCHOLARSHIP PROGRAMME
TO BE FILLED BY APPLICANT
Please Read Guidelines Before Registration

| | | | |
|--------------------------------------|---|----------------------------|---|
| Nationality * Canada | Full Name of the student * Olivia | Gender * Female | Date of Birth (DD/MM/YYYY) * 8 Feb 1990 |
| Mobile Number * 9898989898 | Email Id * sunaina.midha@vel.com | Password * ***** | Confirm Password * ***** |

Currently Staying In India *
☐ Yes ☒ No

Enter Text Here *
GHjEu

Submit

After click on Submit button, confirmation message will display on Home page as shown in figure below:-

Thank You!

Registration Sucessfully.

OK

Now applicant will login through Email Id and Password which he/she has provided into Registration form. To login fill the following details in login form which is provided in home page.

- Enter Login Id
- Enter Password
- Enter Captcha Code

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Scholarship Portal

ICCR SCHOLARSHIP PORTAL LOGIN

Login ID

Password

Captcha

SUBMIT

RESET

- Click on Submit button, applicant dashboard will appear as shown in figure below:-

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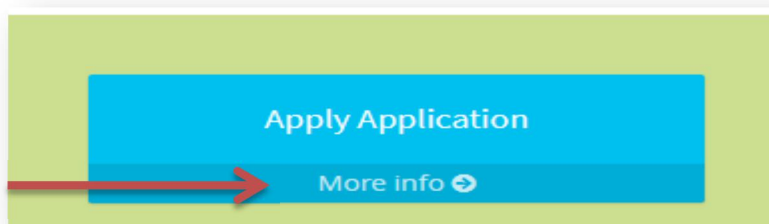


Three tabs have been provided on Dashboard i.e.

- Apply Application
- Check Status
- View Profile

a) Apply application: - Through this tab applicant will apply for ICCR scholarship.

- Click on Apply Application



- Application form will appear

Internal ©

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APPLICATION FORM FOR SCHOLARSHIP THROUGH ICCR
TO BE FILLED BY APPLICANT



Upload Profile Pic

1. Full Name (IN BLOCK LETTERS)

Title Olivia

2. Gender

☐ Male ☒ Female

3. Date of Birth 8/2/1990 **Country *** Canada

4. Country of Residence * ---- Select ----

5. Passport No

a) Date of Issue Date Month Year **b) Date of Expiry** Date Month Year

c) Place of Issue

6. Postal Address *

Postal Address City ---- Country ----

State Zipcode

7. Contact Details * Note: (Telephone Number With Country Code eg. : 91 for India)

+ Telephone No

Email Id sunaina.midha@vel.com

Permanent Unique ID (Excluding Passport No.)*

Details of Father/Guardian *

Name * **Relation *** **Occupation *** **Country *** ---- Select ----

Address *

Postal Address City ---- Country ----

State Zipcode

8. Knowledge of English *

☐ Yes ☐ No

9. Level of Programme * Select Programme **course you wish to study *** Select Course

10. Universities/Institutes in India where you wish to seek admission:*

Note: ICCR provides scholarships only for courses in central or state government universities. Candidates should be very specific and clear about the course of study which he/she wishes to pursue in India. Scholarships are not available to pursue more than one course. Candidates should ensure that the courses listed here are offered by all three Universities listed under S.No.10. The candidates must refer to the University/Institute website to know the eligibility criteria for the courses of their choice. Those seeking admission to agricultural courses must opt for ICAR in the University choice.

Select Select Select

Note: Once admission is confirmed, no change in either course or University/Institute will be permitted by the Council.
Allotment of colleges is done by the respective Universities.
In case none of three universities of my choice agree to give me admission to the course of my choice, ICCR can forward my application to other universities in other cities of India.

I agree ☒ I disagree ☐

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➤ Fill the mandatory fields

1. Full Name (IN BLOCK LETTERS)
Miss Olivia

2. Gender
☐ Male ☒ Female

3. Date of Birth
8/2/1990

Country*
Canada

4. Country of Residence*
Canada

5. Passport No
74325

a) Date of Issue
6 Apr 2015

b) Date of Expiry
8 Jul 2018

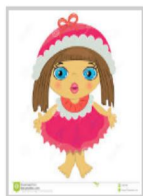
c) Place of Issue
Canada

6. Postal Address*
House No-90
Toronto
Toronto
Canada
345678

7. Contact Details* Note: (Telephone Number With Country Code eg.: 91 for India)
21 + 4480213473

Email Id
sunaina.midha@vel.com

Permanent Unique ID (Excluding Passport No.)*
321456


Upload Profile Pic

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Details of Father/Guardian *

Name * Chris Relation * Father Occupation * Engineer Country * Canada

Address *

House No-90 Toronto Canada
Toronto 345678

8. Knowledge of English *

☒ Yes ☐ No

Written:

☐ Average ☒ Proficient ☐ Good

Spoken:

☐ Average ☐ Proficient ☒ Good

9. Level of Programme *

Post Graduate

course you wish to study *

M.Tech.

Course Stream

Course Stream

10. Universities/Institutes in India where you wish to seek admission:*

Note: ICCR provides scholarships only for courses in central or state government universities. Candidates should be very specific and clear about the course of study which he/she wishes to pursue in India. Scholarships are not available to pursue more than one course. Candidates should ensure that the courses listed here are offered by all three Universities listed under S.No.10. The candidates must refer to the University/Institute website to know the eligibility criteria for the courses of their choice. Those seeking admission to agricultural courses must opt for ICAR in the University choice.

Anand Agricultural University Bangalore University Atal Bihari Vajpayee Hindi Vishwavidy

Note: Once admission is confirmed, no change in either course or University/Institute will be permitted by the Council.

Allotment of colleges is done by the respective Universities.

In case none of three universities of my choice agree to give me admission to the course of my choice, ICCR can forward my application to other universities in other cities of India.

I agree ☒ I disagree ☐

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➤ Click on Next button, Next page will appear

11. Previous Educational Qualifications (Fill in all columns which are applicable to you)

| Certificate/Degree | Country | Name of School/University /Board | Year | Percentage(%) /Grade |
|---|---------|----------------------------------|------|----------------------|
| School Leaving (equivalent to Grade XII in India)* | Country | University/Institute | Year | Percentage |
| Undergraduate (equivalent to three years course after grade XII in India)* | Country | University/Board | Year | Percentage |

Note: (Details of any course in Indian Universities/Institutes which the scholar is currently attending or has attended in past may be given below (Optional).)


| Year | Name of School/University/Board | Course |
|------|---------------------------------|--------|
| Year | University/Institute | Course |

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- Fill the mandatory fields



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11. Previous Educational Qualifications (Fill in all columns which are applicable to you)

| Certificate/Degree | Country | Name of School/University /Board | Year | Percentage(%) /Grade |
|---|---------|----------------------------------|------|----------------------|
| School Leaving (equivalent to Grade XII in India)* | Canada | Oxford | 2010 | 87 |
| Undergraduate (equivalent to three years course after grade XII in India)* | Canada | Oxford | 2014 | 78 |

Note: (Details of any course in Indian Universities/Institutes which the scholar is currently attending or has attended in past may be given below (Optional).)

| Year | Name of School/University/Board | Course |
|------|---------------------------------|--------|
| Year | University/Institute | Course |

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12. Give below the names of two persons who have agreed to testify from their personal knowledge to your character (they must not be related to you and should have direct knowledge of your academic pursuits).

| Reference 1 | Reference 2 |
|--|--|
| Name * <input type="text"/> Name | Name * <input type="text"/> Name |
| Occupation * <input type="text"/> Occupation | Occupation * <input type="text"/> Occupation |
| Email * <input type="text"/> Email | Email * <input type="text"/> Email |
| Telephone * <input type="text"/> Telephone | Telephone * <input type="text"/> Telephone |
| Postal Address * <input type="text"/> Postal Address | Postal Address * <input type="text"/> Postal Address |

13. Details of close relative(s) or friends, if any, in India.

| | | |
|---|--|---|
| Name <input type="text"/> Name | Relationship <input type="text"/> Relationship | Occupation <input type="text"/> Designation |
| Postal Address <input type="text"/> Address | Tel No. <input type="text"/> Tel No. | Email <input type="text"/> Email |

14. Have you travelled or lived in India in the past?
☐ Yes ☐ No

15. Have you ever availed of ICCR Scholarship earlier?
☐ Yes ☒ No

16. Are you currently a resident in India?
☐ Yes ☒ No

17. Do you have an International driving licence?
☐ Yes ☒ No

18. Application Submitted Through Indian Mission/ Consulate in (Canada) *
 ----- Select Mission/Consulate -----

19. Any Other Information.
 Other Information Which You Want to Share With Us.

Date: 29-06-2017
Place: Place

☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief and that I have understood the financial terms and conditions of the Scholarship Scheme. I hereby undertake to abide by them, and I also undertake to return to my country after completion of my studies in India.

[Upload Signature](#)

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➤ Fill mandatory fields and upload signature

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12. Give below the names of two persons who have agreed to testify from their personal knowledge to your character (they must not be related to you and should have direct knowledge of your academic pursuits).

| Reference 1 | | Reference 2 | |
|------------------|--------------|------------------|--------------|
| Name * | Occupation * | Name * | Occupation * |
| K.S | Teacher | S.P | Teacher |
| Email * | Telephone * | Email * | Telephone * |
| k@gmail.com | 2345678912 | s@gmail.com | 43892895948 |
| Postal Address * | | Postal Address * | |
| Canada | | Canada | |

13. Details of close relative(s) or friends, if any, in India.

| Name | Relationship | Occupation |
|----------------|--------------|-------------|
| Name | Relationship | Designation |
| Postal Address | Tel No. | Email |
| Address | Tel No. | Email |

14. Have you travelled or lived in India in the past?
☐ Yes ☒ No

15. Have you ever availed of ICCR Scholarship earlier?
☐ Yes ☒ No

16. Are you currently a resident in India?
☐ Yes ☒ No


17. Do you have an International driving licence?
☐ Yes ☒ No

18. Application Submitted Through Indian Mission/ Consulate in (Canada)*
High Commission of India Toronto

19. Any Other Information.
Other Information Which You Want to Share With Us.

Date: 29-06-2017
Place: Canada


☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief and that I have understood the financial terms and conditions of the Scholarship Scheme. I hereby undertake to abide by them, and I also undertake to return to my country after completion of my studies in India.

Re-Upload Signature 

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Please Upload All Documents Listed Below **Note: (All document should be in PDF/Image format).**

| S.No. | Document Name | Upload Document | Uploaded Time |
|-------|--|--|---------------|
| 1 | Permanent Unique ID * |  Upload | N/A |
| 2 | Passport Copy (Front & Back Pages giving details of personal particulars and residence address)* |  Upload | N/A |
| 3 | Marks/Grade Card of Higher Secondary (equivalent to Grade XII in India)* |  Upload | N/A |
| 4 | Under-Graduate Mark sheet.* |  Upload | N/A |
| 5 | Physical Fitness Certificate* Download Format |  Upload | N/A |
| 6 | Translation Document (Optional) If you have any translation document please upload. | Upload | N/A |






☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief and I have understood the Terms and Conditions of the Scholarship Scheme and hereby undertake to abide by them. I also undertake to return to my country after completion of my studies in India.

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Final Submit

➤ Upload Mandatory documents by clicking on Upload link.

After uploading all documents, "Final Submit" button will get enable

Please Upload All Documents Listed Below **Note: (All document should be in PDF/Image format).**

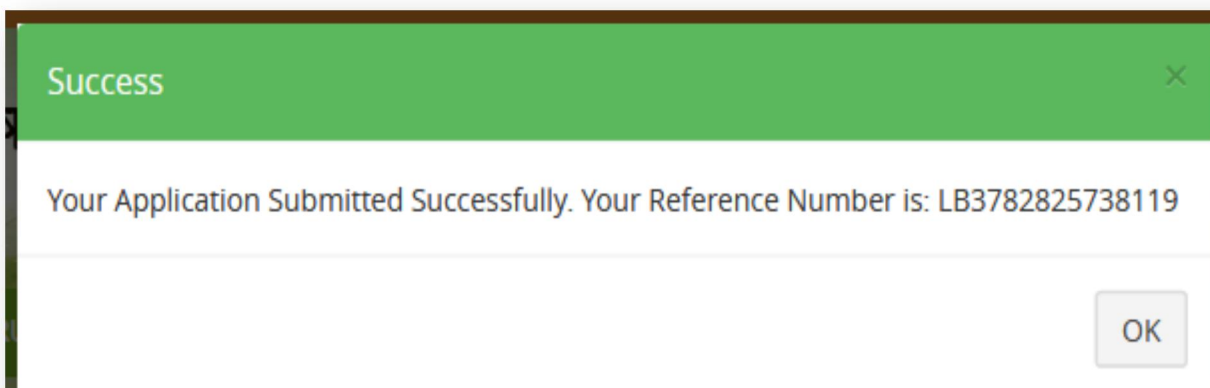
| S.No. | Document Name | Upload Document | Uploaded Time |
|-------|--|---|----------------------|
| 1 | Permanent Unique ID * | Re-Upload  | 29-06-17 07:50:04 am |
| 2 | Passport Copy (Front & Back Pages giving details of personal particulars and residence address)* | Re-Upload  | 29-06-17 07:50:18 am |
| 3 | Marks/Grade Card of Higher Secondary (equivalent to Grade XII in India)* | Re-Upload  | 29-06-17 07:50:32 am |
| 4 | Under-Graduate Mark sheet.* | Re-Upload  | 29-06-17 07:51:48 am |
| 5 | Physical Fitness Certificate* Download Format | Re-Upload  | 29-06-17 07:52:01 am |
| 6 | Translation Document (Optional) If you have any translation document please upload. | Upload | N/A |

☒ I hereby declare that the particulars given above are true to the best of my knowledge and belief and I have understood the Terms and Conditions of the Scholarship Scheme and hereby undertake to abide by them. I also undertake to return to my country after completion of my studies in India.

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Final Submit

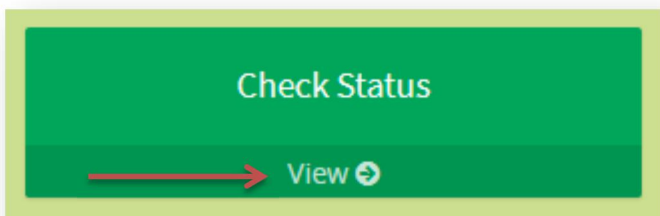
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- Click on “Final Submit” button, confirmation message will display




Now application will go to the Mission for further processing.

- b) Check Status – Through “Check Status” tab applicant can view the status of application.
 - Click on “Check Status” tab on dashboard

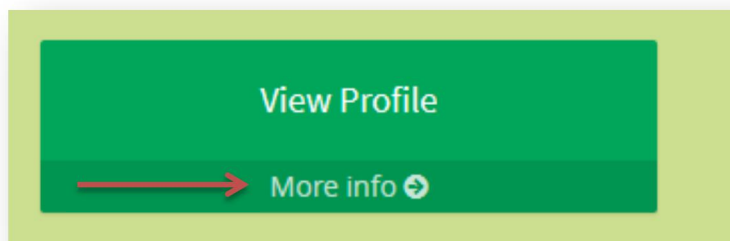


Application Status will appear

|  INDIAN CONCIL FOR CULTURAL RELATIONS APPLICATION STATUS | | |
|---|--------------------|--------------------|
| S.No. | Application Number | Status |
| 1 | LB3782825738119 | Pending At Mission |

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- c) View Profile – Through this tab applicant can view his/her profile.
- Click on “View Profile” tab.



END